

**Village of Millport
Board of Trustee Meeting Minutes
July 6, 2026**

Meeting brought to order @ 7 pm. by Mayor Damon.

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Trimber and Kraus

PUBLIC COMMENTS: (Session One)

Dianne McDonald, 2055 Church Street asked why the Village water is sometimes cloudy and bubbly. Mayor Damon explained that because we are in the middle of the water project and they are doing the tank this month, the water may experience some visual changes but is still okay to use.

VILLAGE ACCIDENT, SICKNESS, DEATH: J. Manwaring passed away, Lillian West off on Medical leave for her back – no date yet for surgery

Communications:

- Normal magazines & flyers
- The Village received a thank you card from J. Manwaring family which was read by the Mayor. J. was a former Mayor, Trustee and Village Employee and he meant a lot to the residents of the Village. Mayor Damon stated that he is proud of how the Millport Fire Department honored J's passing. The family needs to be kept in our thoughts and prayers. He also thanked Barb Kraus and her volunteers who put on a dinner for J's family. "Millport made me proud!"
- The board reviewed the letter from the Village that was sent out to the Public Service Commission and our State Legislators regarding the Resolution passed last month requesting an immediate review of electric delivery charges and authorizing submitting a formal complaint about the escalating cost of electricity.

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Grow to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: *Ayes:* All ayes. Vote carried.

Superintendent of Streets: Mayor Damon reported that he has compiled a list of 15 street signs that need to be replaced in the Village. He will contact Eastern Metal to have these printed and will also have the necessary signs for the playground taken care of as well.

Water Report:

- Mayor Damon has signed an additional Change Order for the Generator project from John Mills Electric, a decrease of an additional cost of \$246.49 making the total decrease now at \$1,246.49.
- The Mayor and the Clerk will be signing a required annual Federal Assistance Expenditure Form for checks written from the CDBG account for the Water System Improvement Project.
- The Village received a letter from the Office of Community Renewal reminding the Village that the CDBG grant award terminates effective January 26, 2027 – all funds must be expended by that date.
- The Village received a request from the owner of Catherine Trailer Park for forgiveness of late fees in the amount of \$884.37 from the May billing. The consensus of the board is to deny this request due to the facts that the water account had estimated bills for several months and the board has previously approved forgiveness of outstanding water charges. The owner will be notified of this decision.

- The board discussed the problem of the owner of Brookhaven Trailer Park not paying any water bills. The water has been left on due to the agreement the board made with the only tenant to pay the \$50 per quarter to keep the water on. The consensus of the board is to continue as is but when sending the shut off notice to the owner to include the warning about adding unpaid bills to the taxes in June of 2027. Then the Clerk should follow through with the outstanding balance at the time of next year's tax billings.

Fire Council: Chief report received
CHO report received

- Fire Chief May stated that the Fire Department provided an escort when bringing J. Manwaring's ashes back to his family's home in Millport.

Code Enforcement: Report received.

- The Village received a response from Attorney Thomson regarding placing signs in the Village parking lot to restrict cars parking there. He also responded to the board's questions about doing a zoning change for people sleeping/living in their motor vehicle within Village limits. The Clerk was asked to contact the attorney to have him draw up a Local Law that will dictate how this matter is dwelt with. It was requested that the Law also include a provision that will give families the ability to request a permit for an extended stay, if necessary, for those who live out of town/state. Mr. Ripley reported that there was a bus on Main Street that someone was living in. He spoke to the person and warned them about living in the vehicle.

Planning Board: Members of the Planning Board attended a training at the Corning Community College and were kept up to date on the legal portion of dealing with issues submitted to them.

Recreation & Youth Activities: Trustee Auld reminded everyone that Family Days is scheduled for Saturday, July 11th. Mayor Damon reported that he had spoken during the month to a representative of the State DOT regarding the Coffey Dam where the duck races will take place. Their crew inspected and will have a temporary fix completed before July 11th so there will be no holes for ducks to be trapped in.

New Business:

- The County of Chemung is seeking funding from the DEC Water Quality Improvement Project to replace an aging and outdated vacuum truck that is essential to their operations. Mayor Damon requested that the board approve a letter of support from the Village for this grant application. A motion was made by Trustee Kraus, seconded by Trustee Auld to approve of the Mayor sending this letter to Chemung County. VOTE: Ayes: All ayes. Vote carried.
- The Clerk's request to the State Comptroller for an extension for filing the 25/26 annual report has been approved by the State. It is now due 9/28/26.

BILLS: General: \$45,892.09
Water: \$140,935.84
Trust & Agency: \$2,135.98

A motion was made by Trustee Auld and seconded by Trustee Trimber to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills totaling \$188,963.91;

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment in the amount of

\$45,892.09 from the General Fund

\$140,935.84 from the Water Fund and

\$2,135.98 from the Trust & Agency Fund

VOTE: Ayes: Auld, Grow, Trimber, Kraus, Damon. Vote carried.

Public Comments: (Session Two)

Mayor Damon thanked groundskeeper Randy Gordon for keeping the Village looking so well. There is a list of things to be taken care of – the bridge at the playground needs to be sealed and there is an outlet cover at the Village Hall that needs replaced.

Executive Session: Mayor Damon moved, seconded by Trustee Grow to move in to Executive Session at 8:04pm for the purpose of discussing a personnel issue. VOTE: *Ayes*: All ayes. Vote carried. A motion was made by Mayor Damon, seconded by Trustee Trimmer to come out of Executive Session at 8:42pm. VOTE: *Ayes*: All ayes. Vote carried.

- A motion was made by Trustee Auld, seconded by Trustee Grow authorizing the Mayor and Deputy Mayor to meet with the Fire Chief and the Assistant Chiefs to discuss an ongoing personnel issue. VOTE: *Ayes*: All ayes. Vote carried.

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Kraus to adjourn the meeting @ 8:47 p.m. VOTE: *Ayes*: All ayes. Vote carried.

Next meeting is scheduled for August 3rd, 2026 @ 7 pm.

Respectfully submitted by:
Joan Santulli
Deputy Village Clerk