

**Village of Millport  
Board of Trustee Meeting Minutes  
December 1, 2025**

Meeting brought to order @ 6:35 pm by Mayor Michael Damon.

**Present:** Mayor Damon, Trustees Auld, Grow, Trimber and Kraus.

A motion was made by Mayor Damon, seconded by Trustee Kraus to move into Executive Session to discuss a Personnel issue with a member/Director of the Millport Fire Department. A motion was made by Trustee Auld, seconded by Trustee Kraus to come out of Executive Session.

Meeting was opened to the public at 7:00 p.m.

**Pledge of Allegiance & A Moment of Silence**

**PUBLIC COMMENTS: (Session One) None**

**Communications:**

- Normal magazines & flyers

**Minutes & Bank Statements:** Trustee Auld moved, seconded by Trustee Trimber to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: *Ayes*: All ayes. Vote carried.

**Superintendent of Streets:**

- The Village is still in need of street signs. Mayor Damon will work on getting the necessary signs.

**Water Report:**

- The Village received updated schedule for Water Improvement Project with expected dates of completion. STREETER – 11/25-1/26 Pump House work, 4/26-7/26 Well Drilling work, 4/26-6/26 Tank rehab. MATCO – 1/26-2/26 Electrical rough in & trim out; 3/26 Install new controls for SCADA, 6/26-7/26 Tank & Well to pump hook up. TI-SALES – Now through summer 2026 replace meters in residences as allowed. They requested to have space in the Village to store a pallet of meters safely.

**Fire Council:** Chief report received  
CHO report received

- The Village has received the check in the amount of \$3,084 from Chemung County. The hose has already been purchased and received.

**Code Enforcement:** Report received.

- It was reported that the Village has the legal option to move forward to dispose of the house on stilts – 4177 Main Street by removal. The cost paid by the Village will be added to the tax bill for the property. Mr. Ripley will be asked to get bids for the removal of the house before the board can make a decision.
- Regarding the abandoned car at 2005 Crescent Street, Mayor Damon moved, seconded by Trustee Grow to have the car removed from the property. VOTE: *Ayes*: All ayes. Vote carried.

### **Planning Board:**

- Chair Mary Hartsock reported that the updated proposed Comprehensive Plan is being emailed to the board and the attorney for their review.
- Mayor Damon reported that Planning Board member Heather Merrill has requested to step down from her position for personal reasons.

### **Recreation & Youth Activities:**

- Trustee Auld reported that Family Days attended a fund raiser with baked goods and wreaths and raised an approximate \$428.00. The wreaths are on sale for \$20 each.

### **Old Business:**

- Regarding the funds due to be repaid to the State for COVID relief, the payment is due by December 12, 2025. The Village must pay before the State will entertain a request for recoupment. (due to an error in the final report to the State)

### **New Business:**

- TRANSFERS – A motion was made by Trustee Trimber, seconded by Trustee Auld to approve the following transfers between funds.
  - (1) General to Water – a total of \$39,913.20 includes \$15,378 water tax collected in General fund and \$24,175.20 in water bill credit card payments collected in General fund for June 2025 – October 2025. The water bill transfer is high due to the Catherine MHC paying by credit card. Balance of \$360 includes Nov water bill payments.
  - (2) Water to General – a total of \$7,527 which is the budget amount for the water fund share of expenses for salaries and use of hall, etc.VOTE: Ayes: All ayes. Vote carried.
- Mayor Damon moved, seconded by Trustee Grow to hold an Administrative Hearing with the Fire Company individual involved in the recent issue, said hearing to be held Monday, December 15, 2025 at 6pm. VOTE: Ayes: All ayes. Vote carried.

**Village Accident, Sickness, Death:** Long time resident Betty Wood passed away at Thanksgiving.

### **Bills:**

- Resolution for paying bills.

A motion was made by Trustee Grow and seconded by Trustee Auld to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills  
Totaling: \$18,779.58  
IT IS FURTHER RESOLVED, that the Village Board authorizes the payment  
In the amount of \$5,986.10 from the General Fund  
\$9,479.73 from the Water Fund, and  
\$3,313.75 from the Trust & Agency Fund.

VOTE: Ayes: All ayes. Vote carried.

### **Public Comments:** (Session Two)

Bill Gruver, 4896 Hillview Drive requested to know the status of a lawsuit against a former Fire Department officer. Due to the nature of this issue, this cannot be discussed in a public format.

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Grow to adjourn the meeting @ 8:55p.m. **Vote:** Ayes: Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:  
Lillian West/Joan Santulli  
Village Clerk/Treasurers