

**Village of Millport  
Board of Trustee Meeting Minutes  
November 3, 2025**

Meeting brought to order @ 7:00 pm by Mayor Michael Damon.

**Pledge of Allegiance & A Moment of Silence**

**Present:** Mayor Damon, Trustees Auld, Grow, Trimber and Kraus.

**PUBLIC COMMENTS: (Session One) None**

**Communications:**

- Normal magazines & flyers
- Comp Alliance, the Village's Worker's Comp Insurance has sent a check in the amount of \$1,030. It is considered a Member Loyalty Award.

**Minutes & Bank Statements:** Trustee Auld moved, seconded by Trustee Trimber to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

**Superintendent of Streets:**

- In checking with the Town Highway Superintendent, any planned paving of Village streets will take place in the spring of 2026.

**Water Report:**

- There was a question about water pressure in the tank when the repairs are being made. Hunt Engineers has stated that when the tank needs to be drained for the repairs, a pressurized tanker truck will be utilized to keep the water pressure up for customers on the system.
- Mike Coats reported he has had no issues with the water this past month.
- Gene Palmer owns the property at Cemetery Hill Road that the water tank is on. The Mayor has been working with Mr. Palmer and the Village Attorney to draft a current acceptable easement agreement and right-of-way that protects both parties. Trustee Kraus moved, seconded by Trustee Auld to approve of the Utility Easement Agreement between the Village and Gene Palmer and authorizes the Mayor to sign the agreement. VOTE: Ayes: All ayes. Vote carried.
- The Catherine Trailer Park has a new park manager, Bob Bates. He has started repairing water leaks that were found in the park. According to the recent water bill, the park's water usage was half of what it has been for the last year.

**Fire Council:** Report received and read by Mayor Damon.

**Code Enforcement:** Report received.

- Due to the owner ignoring the Code Enforcement letters, the Village has paid an individual to mow the high grass and bushes at 4177 Main Street. The board authorized the Clerk to send an invoice in the amount of \$775 to owner of 4177 Main St for this property maintenance. If the invoice is not paid, it will be added to the next year tax bill.
- Trustee Kraus reported that during the month, NYSEG informed the Village that the electric at the Pavilion has had higher usage than normal. In checking this out, it was found that the house at 2005 Crescent Street had an extension cord (not plugged in at time of checking this out) from the pavilion to the house which made it appear that the owner of the house was responsible. The police were notified and DEC has been at the house.

### **Planning Board:**

- Chair Mary Hartsock reported that the lawyer gave the members all that they needed to complete the Comprehensive Plan. It will be submitted to the board once the changes have been added. There is not meeting now until January 2026.

### **Recreation & Youth Activities:**

- Family Days is once again selling wreaths and members are attending craft fairs to raise funds for next year's Fireworks Display.

### **Old Business:**

- The abandoned vehicle at 2005 Crescent Street was discussed. It was suggested that Mr. Ripley ask the owner of the property to sign the vehicle over to the Village. That will allow the Village to get it removed.
- A possible Municipal Agreement with the Town of Veteran RE: Code enforcement retirement is on hold.
- The Town Highway crew have removed the fencing, posts and trees in a 5-foot radius around the Basketball Court. The Mayor plans to contact the Amish for a quote on installing new fencing. The Village's Procurement Policy needs to be checked to determine what is needed to complete this project. The Clerk's will send board members a copy of the current policy.

### **New Business:**

- The Board needs to approve the unpaid tax list to be send to County for collection. The Clerk's office reported that the total for 2025 Unpaid taxes is \$7,032.99. A motion was made by Trustee Trimber and seconded by Trustee Grow to adopt the following:

WHEREAS, the Village Clerk compiled a list of unpaid taxes for the year 2025;  
NOW THEREFORE BE IT RESOLVED, that the Village Board does hereby accept the report Of the Village Clerk as to the amount of unpaid taxes, and;

IT IS FURTHER RESOLVED, that the list of unpaid taxes be forwarded to the Chemung County Treasurer for collection in accordance with the earlier resolution by the Village Board.

VOTE: Ayes: All ayes. Vote carried.
- Resolution: Offices for Election

A motion was made by Trustee Trimber, seconded by Trustee Auld to adopt the following resolution concerning the Village election:

WHEREAS, the Village Election will be held on the 18<sup>th</sup> day of March, 2026 and;

WHEREAS, the Village Board has considered the vacancies for the positions of Trustee for 2 years and Mayor for a term of 2 years;

NOW THEREFORE BE IT RESOLVED, that the following positions will be opened for Election to be held on March 18, 2026:

  - (1) Mayor – 2-year term
  - (2) Village Trustee – 2-year term
  - (3) Village Trustee – 2-year term

VOTE: Ayes: All ayes. Vote carried. It was reported that Tuesday, 3/17 is now a federal holiday.
- During the month the Clerk's office was informed that the Village needs to return the amount given to us during Covid. The amount due to the State is Report on funds due to State for COVID relief is \$29,435.81. There was an error in the final report that was sent to the State. The Clerk's office has requested that the Village have forms to fill out for reconsideration of this payment. (Notice of Recoupment) The board gave the Clerk's office permission to send the funds by the deadline 12/15 if necessary.

**Village Accident, Sickness, Death:** Ken Ripley's brother has passed away.

**Bills:**

- Resolution for paying bills. The Clerk's asked to add one invoice for Bernard P Donegan (\$1,224.75) to the list of unpaid bills.  
A motion was made by Trustee Auld and seconded by Trustee Grow to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills  
Totaling: \$40,610.01

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment  
In the amount of \$26,114.92 from the General Fund  
\$11,299.84 from the Water Fund, and  
\$3,195.25 from the Trust & Agency Fund.

VOTE: *Ayes:* All ayes. Vote carried.

**Public Comments:** (Session Two)

A motion was made by Trustee Trimber, seconded by Trustee Auld to move into Executive Session to discuss a personnel issue. Trustee Kraus moved, seconded by Trustee Auld to come out of Executive Session.

The Village Attorney will be requested to attend the December 1, 2025 board meeting. The meeting will start at 6:30pm and will immediately go into Executive Session to discuss the ongoing personnel issue.

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Grow to adjourn the meeting @ 8:55p.m. ***Vote: Ayes:*** Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:

Lillian West/Joan Santulli  
Village Clerk/Treasurers