

**Village of Millport
Board of Trustee Meeting Minutes
October 6, 2025**

Meeting brought to order @ 7:06 pm by Mayor Michael Damon.

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Trimber and Kraus.

PUBLIC COMMENTS: (Session One) None

Communications:

- Normal magazines & flyers
- Annual Financial Report has been certified. Trustees signed.

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Trimber to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

Superintendent of Streets:

The Village is in need to replace 6 street signs, i.e. 2 for Maple St, 2 for Crescent, 1 for Lewis St. and 1 for Sundown Rd. Mayor Damon will look into the cost to replace from Empire. Need to check Whitney Garage first as there are signs in there.

Water Report:

- Bids for the 3rd project – Supply and Installation of Water Meters. Bids received BSM Gen. Contracting Inc. \$180,000.00, Chad Robertson Construction Co. \$224,750.00 and Ti-Sales LLC \$141,296.45. Resolution to approve low bidder – Ti-Sales LLC.

A motion was made by Kraus and seconded by Trimber to approve the following Resolution:

WHEREAS, the Village has received three bids for the Supply and Installation of Water Meter project as follows – BSM Gen. Contracting Inc. \$180,000, Chad Robertson Construction Co. \$224,750 and Ti-Sales, LLC @ \$141,296.45

NOW THEREFORE BE IT RESOLVED, that the Village of Millport awards the contract for the supply and Installation of Water Meters. Project to the low bidder – John Mills Electric, Inc in the amount of \$141,296.45.

VOTE: Ayes: All ayes. Vote carried.

- Mike Coats stated that we have a resident who has not paid their bill and twice the water was turned back on. Mike was instructed to shut the water off again after the meeting and check it tomorrow. If it is back on, let the Mayor know and he will take further action on this.
- Bob Bates from Erin attended the meeting and stated he has been hired to take care of Catherine Trailer Park. He stated that he has taken care of 3 small leaks and that spot where he was told was an artisan well, it is not and it is running out of the ground has chlorine in it. He also said he will take care of the big hole at the entrance to the Trailer Park. Mike Coats will work with him on finding leaks.

Fire Council: Report received.

Code Enforcement: Report received.

The owner of the property located at 4177 Main Street has been sent a violation for the high grass. Mr. Ripley is working with the attorney on moving forward. Grass and weeds have not been cut as of yet.

Discussion was held on an impound lot for abandon vehicles. Attorney Thomkins had some information. It was also mentioned that the abandon vehicles can be taken to the scrap yard instead of holding in an impound lot. More discussion to be held as Mr. Ripley was not in attendance. Mary Hartsock stated there is already something set up already in the Village Code Book. More discussion needs to be held.

Planning Board:

- The Lawyer attended the September meeting to discuss legal issues in the proposed Comprehensive Plan. He will be attending the Oct. meeting also.

Recreation & Youth Activities: Plans to give out coupons to the children who sign up to attend a local farm and engage in the activities available. They are not going as a group. This way families can go and attend at their leisure.

November 15th The Moose Club in Montour Falls will be hosting a Craft Fair. Barb Kraus will be there to sell goods to help raise money for the Fire Works.

Old Business: Annual report completed, accepted and certified.

New Business:

- Second and final Tax reminder for all unpaid taxes has been sent out.
- No update on fencing on Basketball Court. Mike will contact Kurt Rhodes again.
- David Lewis is inquiring if the Village is interested in entering into a municipal agreement concerning Ken Ripley so that he can continue to contribute to his retirement. We will pay the Town of Veteran his wages his salary will be adjusted thru the Village, not the Town of Veteran. The Board is open to this and to move forward on it.

Village Accident, Sickness, Death:

Bills:

- Resolution for paying bills.
A motion was made by Trustee Auld and seconded by Trustee Grow to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills
Totaling: \$38,587.83

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment

In the amount of \$10,040.64 from the General Fund
\$24,491.19 from the Water Fund, and
\$4,056.00 from the Trust & Agency Fund.

VOTE: Ayes: All ayes. Vote carried.

Public Comments: (Session Two)

Executive Session Entered @ 8:10 pm. And ended @ 8:43 pm.

AJOURNED: A motion was made by Trustee Auld and seconded by Trustee Kraus to adjourn the meeting @ 8:43 p.m. **Vote:** Ayes: Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:
Lillian West
Village Clerk/Treasurer