

**Village of Millport
Board of Trustee Meeting Minutes
September 8, 2025**

Meeting brought to order @ 7:06 pm by Mayor Michael Damon.

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Trimber and Kraus.

PUBLIC COMMENTS: (Session One) None

Communications:

- Normal magazines & flyers
- The Village received notification from the State Controller notifying us of a State Aid payment of \$373.00 for Temporary Municipal Assistance
- The 2025 Payroll Certification for the Village has been approved through the Chemung County Civil Service Commission.

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Trimber to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

Superintendent of Streets:

- The interim MS4 (Stormwater) report has been signed and returned NYSDEC. The 18-month reporting program has been completed.

Water Report:

- Trustee Auld moved, seconded by Trustee Trimber authorizing the Mayor to sign the Hazard Mitigation Extension letter for the Generator project. This is a FEMA project. The Agreement and notice to proceed with John Mills Electric for the Generator Project has been signed by the Mayor.
- The Streeter Associates & Matco Electric Agreements have been signed by the Mayor and the Notice to Proceed was given to contractors. Substantial Completion date is August 31, 2026 with final payment by October 30, 2026
- The Bond Anticipation Note (B.A.N.) of \$200,000 was paid off in full 8/7 with the first distribution of funds from the grant. Interest paid was \$5,796.17
- Bids for the 3rd Project – Supply and Installation of Water Meters – were advertised for on 8/22 with the bid opening to be held September 16 at 1pm.
- A preconstruction meeting with all contractors has been scheduled for 9/9 @ 10 am. to discuss the project and answer any questions.
- Debra Lam 4572 Watkins Rd. has called and asked what it would take to get water installed at her home. She is below Rodabaugh Rd. where the water main stops. The Village has no plans at this time to extend the water line.
- The Clerks reported that 34 residents are scheduled to receive shut off notices for their August billing.
- Mike Coats requested that the outside gates at the pump house be left unlocked for Verizon to be able to enter the property to check on their line to the pump house. He stated that he has been running the pump manually because of the problems with the phone line.
- It was requested that the property where the tank on Cemetery Hill is located be brush-hogged.

Fire Council:

- Chief's report and CHO report were received. Chief May reported the department has had 137 calls so far in 2025. They held the "hit the helmet" fundraiser during the month. They received the Chemung Community Grant from Chemung County in the amount of \$3,040. Hoses have already been ordered.
- The Fire Department proposal on the loan for the fire truck has been forwarded to the Village Attorney for him to draw up for signatures.

Code Enforcement: Report received.

- The owner of the property located at 4177 Main Street has been sent a violation for the high grass. Mr. Ripley is working with the attorney on moving forward.
- Mr. Ripley recommended that the Village create its own impound lot for the unregistered vehicles in the Village. This may require an amendment to the local zoning laws. The lawyer will be contacted for further discussion on this matter.

Planning Board:

- The lawyer was unable to meet in August. He is scheduled to attend the September meeting to discuss legal issues in the proposed Comprehensive Plan.
- Mary Hartsock requested that the Planning Board only meet monthly from January – October and do not hold meetings in November and December unless there is an emergency. This will be added to the list of meetings announced at the Village's Organizational meeting in April.

Recreation & Youth Activities: no report

Old Business:

- The Clerks reported that they continue to work on the 2024 annual report. There have been some questions that needed to be clarified by a representative from the State. They expect to meet the September 28th deadline for filing with the State Comptroller.

New Business:

- The first reminder for unpaid taxes for the 2025-26 fiscal year was sent out September 2nd.
- Regarding animals in the Village (especially cats) there are no animal control officers who will respond to a call for injured cats. It was suggested that a representative from the Village attend the next Town of Veteran meeting to complain about the lack of response in the Village from their Animal Control Officer. There is no answer for Millport regarding the cat population in the Village.

Village Accident, Sickness, Death:

Bills:

- Resolution for paying bills.
A motion was made by Trustee Auld and seconded by Trustee Auld to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills
Totaling: \$37,118.52

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment
In the amount of \$5,237.21 from the General Fund

\$28,430.06 from the Water Fund, and

\$3,451.25 from the Trust & Agency Fund.

VOTE: Ayes: All ayes. Vote carried.

Public Comments: (Session Two)

AJOURNED: A motion was made by Trustee Auld and seconded by Trustee Kraus to adjourn the meeting @ 7:57 p.m. **Vote:** *Ayes:* Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:
Joan Santulli, Deputy Village Clerk/Treasurer