

**Village of Millport
Board of Trustee Meeting Minutes
August 4, 2025**

Meeting brought to order @ 7:06 pm by Mayor Michael Damon.

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Trimmer and Kraus.

PUBLIC COMMENTS: (Session One) None

Communications:

- Normal magazines & flyers
- The July letter from the NYS Department of Transportation states that the Village has over \$80,000 in State funding including CHIPS for street maintenance and repairs.

Minutes & Bank Statements: Trustee Grow moved, seconded by Trustee Auld to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: *Ayes:* All ayes. Vote carried.

Superintendent of Streets:

- Mayor Damon reported that he will be signing the Interim Progress report for the MS4 Stormwater Discharge.
- The Village has received a quote from Spencer Paving in the amount of \$31,200 for the re-paving of State Street & Mill Street. Mayor Damon moved, seconded by Trustee Grow to approve the July 21, 2025 quote from Spencer Paving as specified for the State & Mill Street project. VOTE: *Ayes:* All ayes. Vote carried.
- Mayor Damon stated that municipalities will no longer receive mutual aid from Chemung County.

Water Technician Report:

- Regarding the Generator Project, Mayor Damon reported that both bids came in higher than expected due to the need to remove several trees in order to complete the project. He stated that he will speak to the Town of Veteran Highway Superintendent to see if the Town is willing to remove the trees prior to the project being started.
Mayor Damon moved, seconded by Trustee Grow to approve the following Resolution:
WHEREAS, the Village has received two bids for the Generator project as follows - John Mills Electric \$83,500 and Diekow Electric \$120,000;
NOW THEREFORE BE IT RESOLVED, that the Village of Millport awards the contract for the Generator Project to the low bidder – John Mills Electric, Inc in the amount of \$83,500.
VOTE: *Ayes:* All ayes. Vote carried.
- Regarding the Village Water System Improvements for Contract 1 General Construction, Mayor Damon moved, seconded by Trustee Kraus to approve the following Resolution:
WHEREAS, the Village has received two bids for the Water Project General Construction as follows: Edger Enterprises \$1,290,000 & Streeter Associates \$1,195,000;
NOW THEREFORE BE IT RESOLVED, that the Village of Millport awards the contract for the Village Water System Improvements for Contract 1 General Construction to the low bidder – Streeter Associates in the amount of \$1,195,000.
VOTE: *Ayes:* All ayes. Vote carried.
- Regarding the Village Water System Improvements for Contract 2 Electrical Construction,

Mayor Damon moved, seconded by Trustee Auld to approve the following Resolution:

WHEREAS, the Village has received three bids for the Water Project Electrical Construction as follows: John Mills Electric \$128,000 & Matco Electric \$80,500 & Hewitt Young Electric \$83,000;

NOW THEREFORE BE IT RESOLVED, that the Village of Millport awards the contract for the Village Water System Improvements for Contract 2 Electrical Construction to the low bidder – Matco Electric Corporation in the amount of \$80,500.

VOTE: *Ayes*: All ayes. Vote carried.

- The Clerk's reported that the owner of the Catherine Trailer Park has paid the entire amount still due from the May, 2025 water billing.
- The Town of Veteran has agreed to fill in the holes in road to pump house – It has not yet been done. They are also filling the potholes on Clair Rd.

Fire Council:

- Chief's report and CHO report were received.
- Chief May reported the alarms and call for July 2025. He stated that the FD has applied for a \$3,140 grant from the Chemung Community Grant – no word yet on approval.
- The Millport Fire Company has submitted a proposal to the Village Board for the Fire Company to pay off the balance due for the bank loan for truck #1133 and for the future 4 years, have the Village make their annual payment to the FD instead of the bank. Mayor Damon moved, seconded by Trustee Kraus to approve this proposal made by the Fire Company for paying of the balance due on Truck #1133 and making the future payments for half the amount of the payment payable to the Fire Company instead of the bank. VOTE: *Ayes*: All ayes. Vote carried.

Code Enforcement: Report received.

- Code Enforcement Officer Ken Ripley will be out of town for the next two weeks.

Planning Board:

- The Planning Board Request sent to Village Attorney for his attendance at the August meeting to discuss legal language that must be included in the proposed Comprehensive Plan

Recreation & Youth Activities:

- There is no final financial report yet on the July 12th Family Days. The day was a success even with a fewer number of volunteers and events.
- The Mayor reported that the fencing at basketball court is a work in progress with the Town Highway Superintendent.

Old Business:

- Mayor Damon received a quote from Hetrick Glass Shop, Inc. to install a sliding glass transaction window at the Village Clerk's office window in the amount of \$485.00. This quote is for delivery and installation. Mayor Damon moved, seconded by Trustee Kraus to approve the quote of \$485 for this installation. VOTE: *Ayes*: All ayes. Vote carried.
- Trustee Kraus reported that the Groundskeeper has informed him that the 4 x 4 which holds the electrical panel at the pavilion has rotted out. Mr. Kraus will make the repairs.

New Business:

- A Budget Amendment needed for Fire Dept to be able to spend the grant funds received 6/5/25 from TransCanada USA for an "Emergency Shelter Upgrade (Generator) It is an expense not included in the original budget. RESOLVED by Trustee Trimber, seconded by Trustee Auld to make the following budget amendment to the 2025/26 Village budget: BE IT RESOLVED to Increase the Fire Department Expense line for equipment A3410.2 by \$5,000 (new budget amount to be \$61,709) and increase the General Fund "Estimated Revenues" amount by \$5,000

(new amount of Revenues \$198,441) VOTE: *Ayes*: All ayes. Vote carried.

Village Accident, Sickness, Death: Mayor Damon's mother has been in a Motor Vehicle accident and is hospitalized with minor injuries.

Bills:

- Resolution for paying bills.

A motion was made by Trustee Auld and seconded by Mayor Damon to adopt the following resolution:

WHEREAS, the Board of Trustees requests to pay the prepared list of bills

Totaling: \$26,516.60

IT IS FURTHER RESOLVED, that the Village Board authorizes the payment

In the amount of \$20,998.42 from the General Fund

\$ 626.56 from the Water Fund, and

\$ 4,891.62 from the Trust & Agency Fund.

VOTE: *Ayes*: All ayes. Vote carried.

Public Comments: (Session Two)

Bill Gruver, on behalf of the Millport Fire Company, requested that the proposal previously approved by the Village Board at this meeting be made into a contract between the Fire Company and the Village Board. The Village Attorney will be contacted for this request.

AJOURNED: A motion was made by Trustee Auld and seconded by Trustee Kraus to adjourn the meeting @ 7:44 p.m. **Vote:** *Ayes*: Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:
Lillian West & Joan Santulli, Village Clerk/Treasurer