

**Village of Millport
Board of Trustee Meeting Minutes
July 7, 2025**

Meeting brought to order @ 7:00 pm by Mayor Michael Damon.

Pledge of Allegiance & A Moment of Silence

Present: Mayor Damon, Trustees Auld, Grow, Trimber and Kraus.

PUBLIC COMMENTS: (Session One)

- Larry McMurray, Johnson Hollow Road stated that the owner of Catherine Trailer Park had planned to be present to speak to the board about the Park's \$14,000 water bill from the May billing. Mr. McMurray has not heard anything today from the owner. It was stated that the meter at the park is running efficiently and has been determined to be correct in its readings. The board has given the owner(s) of the park consideration for lower payments several times in the past. Mayor Damon moved, seconded by Trustee Kraus to send a certified letter to the owner of Catherine Trailer Park which states that no further consideration for lower billings will be given by the board and that the full amount currently due on the account must be paid within seven (7) days of receipt of the certified mailing. VOTE: Ayes: All ayes. Vote carried.

Communications:

- Normal magazines & flyers
- The Village received approval received from State Comptroller on extending deadline for Annual Report filing, now due by September 29, 2025.
- Mayor Damon reported that he signed a June 5, 2025 letter which supported Chemung County's application for funding to replace an aging and outdated vacuum truck that is essential to the operations for their Department of Public Works.

Minutes & Bank Statements: Trustee Auld moved, seconded by Trustee Trimber to dispense with reading & accept the minutes and the bank statements as submitted. VOTE: Ayes: All ayes. Vote carried.

Superintendent of Streets:

- Mayor Damon reported that he has not had an update on the drainage problem on Maple Street. He has been in contact with Curt Rhodes, the Town Highway Superintendent who stated that this year the town will be working on the sluice pipe on State Street to free it up and then will coat state Street – to the bridge on Mill Street – with 1-1/2 inch of blacktop. The Village will pay for this project with the funds received from the State for CHIPS.

Water Technician Report:

- Clerks had an in-person meeting on 7/1 with Bernard P Donegan (BPD) to go over the financing for the Water Project – how disbursements work with the grant funds, etc.
- Sealed bids for the Water Project Upgrade and the Generator Project are due from contractors on July 10th. Hunt Engineers will review the documents and give the Village a recommendation for approval. It is expected that the board will award the bids at their August 4th meeting.
- Mayor Damon stated that he will contact the Town Highway Supervisor for an update on filling the holes in road to pump house.

Fire Council:

- Chief's report and CHO report were received.

- Chief May reported that the Fire Department has received a \$5,000 Emergency Shelter Upgrade grant from TransCanada USA Services to purchase a generator and upgrade the electric at the station.

Code Enforcement: Reports received for May & June.

- Code Enforcement Officer Ken Ripley submitted a letter to the Village regarding the vacant buildings at 4177 Main Street (house on stilts) and 5559 Maiden Lane (burned out house). The owners have received violation notices for bringing the properties into compliance. He estimates the cost to the Village of removal of the buildings to be \$25,000 each. The other possibility would be burning the buildings after removing the asbestos. Ken stated he is trying to get permission to for the Fire Department to burn the buildings. This would require a pre-demo survey. The board asked Ken to get a price on abatement and estimates on each of the options. This matter is on HOLD until further information is received.

Planning Board:

- The Planning Board has learned that the proposed Comprehensive Plan for the Village will require some legal language. It was requested that the Village Attorney attend a meeting of the Planning Board to discuss this issue.
- Regarding the Code in the Village that states “no fowl”, the language needs to be adjusted or removed. There are several properties in the Village that harbor chickens or roosters. Recently a rooster has bitten a resident.

Recreation & Youth Activities:

- Family Days will be held July 12 with Fireworks ending the event at dark. There will be a picnic in the park. Barb Kraus, the Chair of the committee requested and was granted permission to borrow tables from the Village Hall.

Old Business:

- Mayor Damon met with Curt Rhodes, the Town Highway Supervisor regarding the fencing at the basketball court. The town will cut down the trees 5-10 feet on three sides of the court and will take all posts and old fencing out. He was given names of companies to get estimates on installing new posts. He will get a price on new fencing or possibly installation of netting around the court.

New Business:

- The Village Attorney, Don Thomson, is working on contacting the Comptroller’s office about auditing the Village books in regards to the wrongful purchases by the former Fire Department Chief. He is also working on updating the contract with the Palmer family for the location of the water tank on their property.
- The Clerk’s are requesting that the opening to their office be upgraded or remodeled so that standing on a chair to open it up is no longer necessary.

Village Accident, Sickness, Death: Winfield Crouthamel’s daughter deceased in an MV accident.

Bills:

- Resolution for paying bills.
A motion was made by Trustee Auld and seconded by Trustee Grow to adopt the following resolution:
WHEREAS, the Board of Trustees requests to pay the prepared list of bills
Totaling: \$55,313.24
IT IS FURTHER RESOLVED, that the Village Board authorizes the payment
In the amount of \$12,910.78 from the General Fund
\$38,467.46 from the Water Fund, and

\$3,935.00 from the Trust & Agency Fund.

VOTE: Ayes: Auld, Grow, Kraus, Trimber, Damon. Vote carried.

Public Comments: (Session Two)

AJOURNED: A motion was made by Mayor Damon and seconded by Trustee Auld to adjourn the meeting @ 8:31 p.m. **Vote:** Ayes: Trimber, Kraus, Grow, Auld, Damon. Vote carried.

Respectfully submitted by:
Lillian West & Joan Santulli, Village Clerk/Treasurer